

Nueces County Emergency Services District #3
Public Hearing and Regular Meeting held on September 3, 2020
Station 1, 205 South Pacific Ave.
Bishop, Texas 78343

1. Call to Order-Establish a Quorum
 - a) President Gary Eulenfeld called the Public Hearing and Regular Commissioners meeting to order at 6:00 p.m. There were three members present – Gary Eulenfeld, Barry Fuhrken and Carl Hill so a quorum was present to conduct business. Russell Jungmann and Mike Benton were absent.
2. Introduction of Board Members and Member of the Audience
 - a) President Eulenfeld introduced members. Attendee to note was Assistant Chief Mike Zamora.
3. Open Forum
 - a) There were no comments in open forum.
4. Public Hearing-Public Hearing on Proposed Tax Rate for 2020-2021 Tax Year
 - a) President Gary Eulenfeld opened the Public Hearing on the Proposed Tax Rate for the 2020-2021 Tax Year at 6:04 pm. Gary went over the Proposed Tax Rate of 0.093875 cents per \$100 valuation. He read over the budgeted amounts from 2020 and 2021 and discussed the amount of change. From the signed notice of proposed tax rates, the different tax rates that were considered were discussed. Gary asked if there were any questions concerning the differ tax rates or the proposed tax rate that was selected. Since there were no questions from the floor and no comments from the Public via Zoom, Gary closed the Public Hearing at 6:14 pm.
5. Approve Minutes
 - a) Barry presented the minutes from the August 13th meeting as sent out via email. Carl Hill made a motion to approve the minutes as presented via email previously sent out to board members. Gary second. Motion passed unanimously.
6. Fire Chief's Report
 - a) Assistant Fire Chief Mike Zamora gave the Fire Chief's Report due to Chief John Davis being on vacation. He reported a total of 42 calls that they responded to during the month of August with the majority being calls to vehicle accidents at 16. There were 7 electrical line down incidents that they responded to during Hurricane Hanna and there was a total of 3 mutual aid incidents during August. Mike reported that the department will get back to training as usual during the month of September, with precautions taken to prevent the spread of Covid 19. Mike reported that Engine 4 was sent to Siddons Martin on August 17th for repairs. Tanker 32 was also sent to French Ellison for a failed sensor repair. Upcoming events are HEAT Company will be here on September 9th to conduct annual testing of district S.C.B.A's.
7. Sub-Committee Reports-
 - a) Policies and Procedures – no report from this subcommittee.
 - b) Strategic Planning – See below on agenda item in Old Business.
 - c) Budgeting –Barry reported that there will be adjustments that will have to be made at next month's meeting to close out yearly budget.

- d) Fundraising and Grants –Gary reported the Health and Wellness Grant is available from the Forest Service. The deadline for submitting the grant application is December 31, 2020 and is available for up to \$5 thousand to be awarded to departments.

8. Old Business

- a) Updates and action on replacing Bay Doors on Station 2
 - i) Assistant Chief Zamora reported that three of the Bay doors on Station 2 have been replaced by Hub City Overhead Doors. A bid from Hub City Overhead Doors has been submitted to make the repairs on the big bay door in front of Engine 3. The quote for this door was submitted to replace the rolling door with a Model 2500 Rolling Sheet door. The amount of the quote was for \$3278.00. After discussion on the quote, a motion was made by Gary to accept the bid from Hub City Overhead Doors. A second to motion was made by Barry and motion was approved by unanimous vote.
- b) Act on approval of proposal for geotechnical survey for New Station 1 Property
 - i) Gary presented what he had been working with Rock Engineering concerning the geotechnical survey of the New Station 1 Property. A discussion followed with what information he gave to the engineering firm from documents that Chief Davis was able to produce from the files. Barry made a motion to accept the proposal from Rock Engineering with a second from Carl Hill. Motion was approved and Gary will notify them that they can start as soon as possible. Gary also reported that he was in discussion with Surveying Company to get a proposal for a registered resurvey of the land. He reported that the last survey was completed in 1979.
- c) Act on Contract with American Towers, LLC on Radio Antenna Tower Space Lease.
 - i) John was in contact with our insurance carrier (VFIS) to determine if our general insurance policy would cover the insurance requirements that American Towers LLC was needing. Reports from John is that VFIS feels that we would not need any additional insurance since we were just leasing space and would not be doing any work on tower.
- d) Report on repairs to Tanker 4, act as necessary
 - i) Mike gave a report on the repairs made to Tanker 4. The primer was replaced, and a transducer was replaced. He reported that additional repairs to correct surging would include the replacement of the Governor controls that were quoted at more than \$4000. Both Mike and John recommended that we do not do this repair.
- e) Update on Grant applications (Wyatt Family Foundation and Enbridge Communications Grant)
 - i) Mike reported that Chief Davis is still working on these grants. No further information currently.
- f) Update on 800 MHz radio upgrades at Bishop Police Department
 - i) Gary has been in correspondence with Chief Day on the upgrades. He reported that the unofficial report is that the console that was installed may work with the proposed upgrades. This unofficial report was given after a representative with Dailey Wells inspected the console.
- g) Discuss sitting down with ESD6 and drafting up a MOU for assisting them with EMS Calls
 - i) No update on this item at this meeting.

- h) Act on shower stall installations at Station 1 and Station 2 for firefighters decon activities.
 - i) There was discussion on installing a new shower stall at Station 2 by moving the ice machine into the office area. The discussion included purchasing a 32 by 32-inch fiberglass shower stall. Mike was researching the cost of different brands of stalls. Also, in the discussion was to rework the shower in Station 1 as it is still workable. There was discussion on how best to get this work done. Barry made a motion that materials be purchased not to exceed \$1500 and to get the materials from available supplies in the area. Carl Hill seconded the motion and motion passed.
 - i) Act on purchasing new hot water heaters and washing machine for stations.
 - i) There was discussion on the purchase of 2 water heaters (one for Station 1 and one for Station 2). Mike Zamora had done research on the cost of purchasing 2 electric 40-gallon water heaters and found that the different brands were around \$400. The last water heater that was installed in Station 1 was purchased from Zarsky's Lumber on August 23, 2017 for \$369.00. There was discussion on which type was better for the stations and it was decided to shop around to get the best deal. Gary made a motion to purchase 2 water heaters for Station 1 and Station 2 for a purchase price not to exceed \$1000 for the pair. Carl seconded the motion and it passed. It was decided to table the washing machine to next month's meeting to gain more information on type of washing machine to purchase.
9. Conduct any business necessary for proper functioning of the E.S.D.
- a) Act on adoption of 2020 Tax Rate, adopt tax rate ordinance to send to Tax Assessor
 - i) Gary Eulenfeld opened the floor for adoption of the 2020-2021 Tax Rate. Carl Hill presented a motion that the property tax rate is to be set by adoption of a tax rate of 0.093875 cents per \$100 valuation. This rate is a decrease in the tax rate of 0.006125 cents per \$100 valuation or 6.125% from last year's rate. Treasurer Barry Fuhrken seconded the motion. President Gary Eulenfeld called for a voice vote on the motion. Carl Hill voted in favor, Barry Fuhrken voted in favor and Gary Eulenfeld voted in favor of the Tax Rate. Russell Jungmann and Mike Benton were absent. Vote for Tax Rate of 0.093875 cents per \$100 valuation passed by a majority vote of the Board.
 - b) Act on any other steps required by truth-in-taxation rules.
 - i) The proposed new ordinance adopting the 2020-2021 Tax Rate was read by President Gary Eulenfeld. Gary made a motion to adopt the ordinance as written and motion was seconded. Motion passed unanimously and was signed by Gary, Carl, and Barry. Ordinance will be sent to Tax Assessors office.
 - c) Discuss and Act on providing Covers for Tanker 1 and SeaCan Storage (insulation possible)
 - i) There was discussion on how to best cover the SeaCan Storage Box. Discussion ranged from moving the carports from Station 3 (Gary was going to take measurements of existing carports) to getting quotes to build new carports. There was also discussion on applying spray on insulation to the inside of the SeaCan. Fidencio Sanchez mentioned that his cousin applies this type of insulation and would get an estimate on how much it would cost to take this route.
10. Financial Statements
- a) Act on reviewing and approving payment of current bills

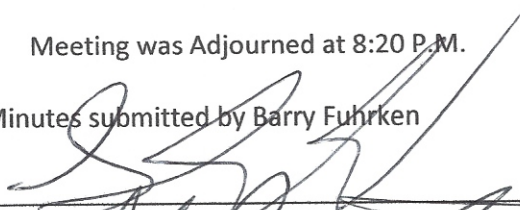
- i) Carl made a motion to approve payment of current bills outlined in the discussion. Gary second. Motion passed unanimously.
- b) Act on reviewing and approving credit card expense reports and statements
 - i) Barry provided copies of the expense reports that had been submitted for expenses from the previous month. Commissioners Carl Hill and Gary Eulenfeld reviewed the expense reports. Barry made a motion to approve the reports as submitted and Carl seconded. Motion passed.
 - ii) Barry had sent out copies of the Fuelman bill to the Commissioners to review prior to the meeting. The bill was approved with comments on how much easier it is to know who is using the cards and purchasing the fuel now that we are using the individual ID numbers.
- c) Act on approving transfer of funds between accounts
 - i) Barry made a motion to move \$20000 from Money Market Account into Checking to cover upcoming bills. Motion received a second and was approved.

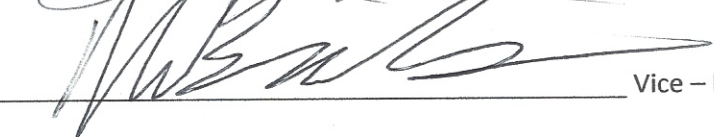
11. Executive Session.

- a) No executive session was required.

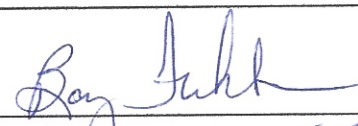
Meeting was Adjourned at 8:20 P.M.

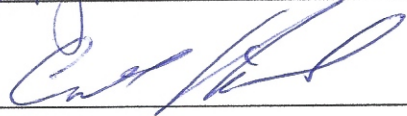
Minutes submitted by Barry Fuhrken


 _____ President


 _____ Vice – President

VIA Zoom
 _____ Secretary


 _____ Treasurer


 _____ Commissioner