

Nueces County Emergency Services District #3
Meeting held on August 6, 2020
Station 1, 205 South Pacific Ave.
Bishop, Texas 78343

1. Call to Order-Establish a Quorum
 - a) President Gary Eulenfeld called meeting to order at 6:13 p.m. There were three members present – Gary Eulenfeld, Barry Fuhrken and Carl Hill. Russell Jungmann was present via Zoom so a quorum was present to conduct business. Mike Benton was absent.

2. Introduction of Board Members and Member of the Audience
 - a) President Eulenfeld introduced members. Attendees to note were Chief Davis and Assistant Chief Mike Zamora. New board member Carl Hill was introduced to board member Russell Jungmann since Russell had missed last month's meeting.

3. Open Forum
 - a) There were no comments in open forum.

4. Approve Minutes
 - a) Barry presented the minutes from the July 9th meeting as sent out via email. Carl Hill made a motion to approve the minutes as presented via email previously sent out to board members. Gary second. Motion passed unanimously.

5. Fire Chief's Report
 - a) Fire Chief's Report will be tabled until next week's special meeting.

6. Sub-Committee Reports-
 - a) Policies and Procedures – no report from this subcommittee.
 - b) Strategic Planning – Gary reported that he has been in contact with Rock Engineering about conducting the geologic testing on new station site. They are requesting additional site information from us and Gary and John will be providing the requested information. Gary reported he has been trying to contact surveyors but has not received any reply.
 - c) Budgeting –new 2021 budget provided to Webmaster to post on Website.
 - d) Fundraising and Grants –John gave an update on Grants that he has been working on obtaining. These include a grant from the Wyatt Foundation for a new rehab/mobile cascade unit, a grant from Enbridge wind farm in the amount of \$7500 for radio communication equipment and the Wellness Grant that will be coming available from the Forest Service. Gary gave update on the new federal grants that he had received an email about.

7. Old Business
 - a) Review quotes and act on replacing Bay Doors on Station 2
 - i) Assistant Chief Zamora reported that they had only received 2 quotes back from contractors. These bids were from Moses Garage Doors and Hub City Overhead Doors. After discussion on the 2 quotes, a motion was made by Gary to accept the bid from Hub City Overhead Doors for \$4967. A second to motion was made by Carl Hill and motion was approved by unanimous vote.
 - b) Act on Contract with American Towers, LLC on Radio Antenna Tower Space Lease.

- i) Chief Davis presented the new contract from American Towers, LLC on the Radio Antenna Tower Space Lease. The new lease amount is to be \$1000 per month for a term limit of 10 years. Each year, the lease amount will increase by a 4% increment. There is also a \$55 per month electricity fee that is included in the contract. There was discussion on the lease amount and term limits, but John said that American Towers, LLC had reduced the amount from \$1400 per month and was not going to lower any more. Gary asked about the insurance addendum that was included in the contract and if we were still bound by the amounts listed. John stated that he would attempt to call Richard with American Towers, LLC to check on it. Richard called back and a conversation on the insurance occurred. It was agreed that we would contact our insurance carrier (VFIS) to determine if our general insurance policy would cover the insurance requirements that American Towers LLC was needing.
Barry made a motion to accept that contract as presented with modifications to insurance if required. This motion was seconded by Carl Hill and motion passed. John Davis was tasked to contact VFIS to determine what needed to be done to satisfy the insurance requirements in the contract, and if needed the contract would be amended.
 - c) Discuss sitting down with ESD6 and drafting up a MOU for assisting them with EMS Calls
 - i) Will be included on agenda for Special Meeting at August 13, 2020 Meeting. No update on this item at this meeting.
 - d) Discuss the changes that Bishop Police Dept wants to do by switching to 800 Mhz radio system.
 - i) Will be included on agenda for Special Meeting at August 13, 2020 Meeting. No update on this item at this meeting.
8. Conduct any business necessary for proper functioning of the E.S.D.
- b) Act on proposing Tax Rate for 2020-2021 Fiscal Year
 - i) Barry Fuhrken presented the results sent from the Nueces County Tax Assessors office with the 2020-2021 Tax Rate Calculation Worksheet. He reported the rates for the No New Revenue Tax Rate (NNR), the Voter Approval Tax Rate (VAT) and the De Minimis Rate. Barry and Gary explained the differences of the different rates and how each would affect the tax revenues collected. They explained that if the Voter Approval Rate was exceeded that it would trigger an automatic election. The Tax Rates from the Tax Rate Calculation Worksheet are as follows: No New Revenue Tax Rate (NNR) is \$0.105690 per \$100, Voter-Approval Tax Rate (VAT) is \$0.093875 per \$100 and the De Minimis Rate is \$.147291 per \$100.
 - ii) Gary made a motion to set the proposed 2020-2021 Tax Rate at the Voter-Approval Tax Rate of \$0.093875 per \$100 valuation. Carl Hill seconded the motion and a voice vote followed. Barry Fuhrken voted for, Carl Hill voted for, Gary Eulenfeld voted for and Russell Jungmann voted for. Mike Benton was registered as being absent and not voting. Barry will send the results of this vote along with the proposed tax rate to Krista Champine with the Nueces County Tax Office for preparation of the Notice of Meeting to Vote on Tax Rate. This will also be kept in the Tax Office records. A date was set for the public hearing on the proposed tax rate to be held at the next regular NCESD Commissioners Meeting on September 3, 2020 at 6:00 pm. This meeting will be held at Station 1, 205 South Pacific Avenue in Bishop, Texas. The vote to adopt the Tax Rate will also occur at this same meeting.
 - b) Discuss the need for new hot water heaters and washing machine.
 - i) This item was tabled until the next meeting to be held on August 13, 2020.
 - c) New grant for Wyatt family foundation for new rehab/ mobile cascade unit- no matching funds

- i) This item was covered by Chief Davis under grants. He stated that the unit specifications are being proposed and would be going out for bids. John provided a picture of what the unit would look like when completed.
- d) Discuss new grant for Enbridge-wind farm in amount of \$7500 for radio communication
 - i) Chief Davis gave an update on a grant he was working on with the Enbridge wind farm radio communications grant for \$7500. More information will be provided at next week's meeting.
- e) Discussion on shower stall installations at station 2 and station 1 for firefighters to decon.
 - i) This item was tabled until next meeting.

9. Financial Statements

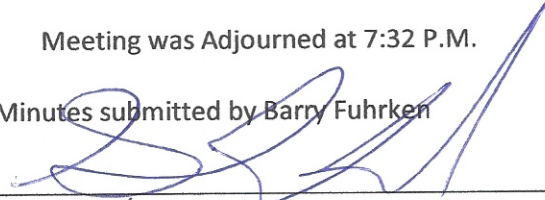
- a) Act on reviewing and approving payment of current bills
 - i) Barry made a motion to approve payment of current bills outlined in the discussion. Gary second. Motion passed unanimously.
- b) Act on reviewing and approving credit card expense reports and statements
 - i) Barry provided copies of the expense reports that had been submitted for expenses from the previous month. Commissioners Carl Hill and Gary Eulenfeld reviewed the expense reports. Barry made a motion to approve the reports as submitted and Russell seconded. Motion passed.
 - ii) Barry had sent out copies of the Fuelman bill to the Commissioners to review prior to the meeting. The bill was approved with comments on how much easier it is to know who is using the cards and purchasing the fuel now that we are using the individual ID numbers.
- c) Act on approving transfer of funds between accounts
 - i) Barry reported that no transfer of funds would be required this month.

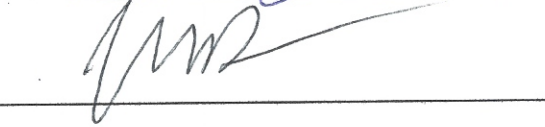
10. Executive Session.

- a) Gary reported that he had sent out information on how John Davis' Annual Performance Review had been done in previous years. He made the recommendation that each of the Commissioners review the information and be prepared to conduct the performance review at the next meeting.


Meeting was Adjourned at 7:32 P.M.


Minutes submitted by Barry Fuhrken


 _____ President


 _____ Vice – President

 Secretary


 _____ Treasurer


 _____ Commissioner