

**Nueces County Emergency Service District No. 3 (NCESD3)**

Regular Board Meeting

July 3, 2019

Bishop Fire Station

205 South Pacific Avenue

Bishop, Texas

1. CALL TO ORDER – ESTABLISH A QUOROM

- Meeting called to order at 6:07 p.m. Quorum established.

2. INTRODUCTION OF MEMBERS IN THE AUDIENCE

- See sign-in sheet.

3. OPEN FORUM (TIME ALLOTTED FOR COMMENTS FROM THE AUDIENCE)

- Comments made by all board members regarding the building of new station.

4. APPROVE MINUTES

- Motion made and seconded to approve minutes of regular meeting on June 6, 2019. Motion passed. (4-0)

5. FIRE CHIEF'S REPORT

- District Fire Chief John Davis provided an oral report on district activities.
  - See attached report

6. SUB-COMMITTEE REPORTS

- Policies & Procedures – No Updates
- Strategic Planning – No Updates
- Budgeting – No Updates
- Grants & Fund Raising
  - Currently awaiting 3 grants that will be used for gear and training tuition.

7. OLD BUSINESS

- Report on repair for Engine 1
  - Engine 1 expected to be back by the end of July
- Action report on FEMA trailer
  - Motion made to sell FEMA trailer for \$500 with written agreement that the buyer is responsible for the moving of the trailer if we are legally able to dispose of it. Motion made and seconded to sell FEMA trailer. Motion passed 4-0.
- Discussion on updated building ideas
  - Discussed during Open Forum
- Report on site location for Bishop station
  - Currently waiting on the deed of the property
- Discussion and possible response to recent media releases regarding Kleberg County mutual aid
  - District Chief Davis is currently handling the situation.

8. Conduct Any Other Business Necessary for Proper Functioning of the ESD

- Act on 2019 Auditor engagement letter from Noel Snedeker.
  - Motion made and seconded to approve the engagement letter from Noel Snedeker. Motion passed 4-0.
- Update on Centronix and repair of radio systems, whether legal action will be necessary to gain access to system
  - Update given by Chief Davis
- Review and approve as necessary proposed budget for 2019-2020
  - Tabled
- Discuss steps and dates associated with truth-in-taxation for establishing tax rate, set meeting dates to meet tax rate adoption deadlines.
  - Each board member provided with the 2019 planning calendar for Large Taxing Units

- Approval of personnel to attend TEEEX Municipal Fire School in July

- Motion made and seconded to approve personnel to attend. Motion passed 4-0

#### 9. FINANCIAL STATEMENTS

- Act on approval of payment of stipends

- Motion made and seconded to approve stipends. Motion passed 4-0.

- Act on reviewing and approving payment of current bills

- Motion made and seconded to approve payment of current bills. Motion passed 4-0.

- Act on approving transfer of funds between accounts

- Motion made and seconded to transfer \$100,000 from Money Market to checking account. Motion passed 4-0.

#### 10. EXECUTIVE SESSION

- Executive Session started at 9:39 p.m. and ended at 9:53 p.m.

- See attached Executive Session minutes.

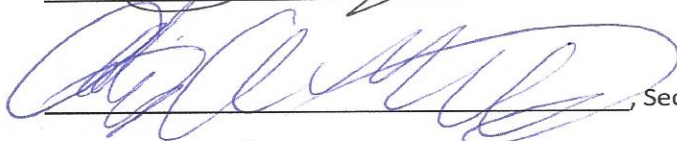
- Motion made and seconded to approve 3% Cost of Living raise and insurance for District Chief. Motion passed 4-0.

11. Meeting adjourned at 9:55 p.m.

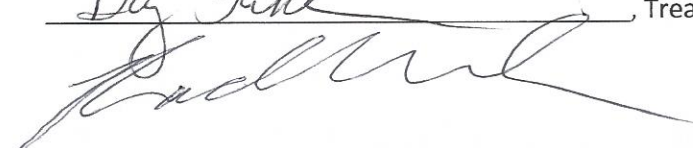
The minutes for the July 3, 2019 were approved on August 1, 2019.

\_\_\_\_\_, President

  
\_\_\_\_\_, Vice President

  
\_\_\_\_\_, Secretary

  
\_\_\_\_\_, Treasurer



Approval of personnel to attend the Board Meeting, Board Member

Motion made and seconded to approve personnel to attend. Motion passed 4-0

3. (FINANCIAL STATEMENTS)

• Act on approval of payment of claims

Motion made and seconded to approve payment. Motion passed 4-0

• Act on reviewing and approving payment of current bills

Motion made and seconded to approve payment of current bills. Motion passed 4-0

• Act on approving transfer of funds between accounts

Motion made and seconded to transfer \$100 from Money Market to checking account.

Motion passed 4-0

4. EXECUTIVE SESSION

• Executive Session started at 9:25 a.m. and ended at 9:35 a.m.

• The session closed at 9:35 a.m.

Motion made and seconded to approve the Law of Public Access and Records for District

City. Motion passed 4-0

11. Meeting adjourned at 9:55 a.m.

The minutes for the July 2, 2018 were approved on August 1, 2018.

\_\_\_\_\_  
President

\_\_\_\_\_  
Vice President

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Treasurer

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Regular Board Meeting – Executive Session

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Bishop Fire Station

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Bishop, Texas

10. EXECUTIVE SESSION

- Executive Session started at 9:39 p.m.
- Board members discussed the options of a Cost of Living raise for District Chief. The options were 2%, 3%, 4%.
- No Action Taken.
- Executive Session ended at 9:53 p.m.

