Nueces County Emergency Services District #3 000,000 and and to be new surple as a grand of Meeting held on July 1, 2021sq rotation as a base station 1, 205 South Pacific Ave.

Bishop, Texas 78343

1. Call to Order-Establish a Quorum

a) President Gary Eulenfeld called meeting to order at 6:06 p.m. There were three members present – Gary Eulenfeld, Barry Fuhrken and Mike Benton so a quorum was present to conduct business. Board members absent were Russell Jungmann and Carl Hill.

2. Introduction of Board Members and Member of the Audience

a) President Eulenfeld introduced members. Attendees were Chief Davis, Assistant-Chief Zamora, Deputy Chief Burt Zimmerman, Firefighters Thomas McElroy and Orlando Garcia.

3. Open Forum

a) No items were presented during open forum.

4. Approve Minutes

a) Barry made a motion to approve the minutes as presented. Mike second. Motion passed unanimously.

5. Fire Chief's Report

a) Chief Davis reported that since there were not enough incidents closed out during the month of May, he was not able to submit a Fire Chief's report.

6. Sub-Committee Reports

- a) Policies and Procedures In progress, nothing noteworthy to report.
- b) Strategic Planning
 - i) Discuss and act on setting date(s) to visit other fire stations with SNT Architects.
 - (1) There was discussion on which fire stations we would want to visit with Fulton, Flour Bluff and Annaville County Road 73 Station being suggested. It was agreed that we would visit the Annaville Stations first, with the visits occurring on either 7/6/21 or 7/8/21 at 5:00 pm. Gary will contact SNT to see which date is preferable to them. John will contact Chief Clack to set up the visits on the day which is selected.

c) Budgeting -

i) Barry reported that the Budget Committee had met on Monday and prepared a draft budget that will be presented at this meeting. The total income that is projected to be received is \$840,300.00 with approximately \$820,000.00 coming from Tax revenues. Expenses were projected to balance the budget. A copy of the budget will be included with these minutes. Gary Eulenfeld made a motion to adopt the budget as proposed and Mike Benton seconded. The motion passed unanimously. A copy of the budget is attached to these minutes.

d) Fundraising and Grants

- i) Chief Davis reported that the Firehouse Subs Grant would be reopening on July 6th. He reported that he has been in contact with a vendor supplying him with the needed information to be submitted with the grant application. He also requested that Barry would need to supply financial information to be submitted also.
- ii) AFG Grant

- (1) Gary reported that he has been watching for information on the AFG Grant. He reported that he had received an email with some information on awards that had been awarded at this time. There have only been 7 departments in Texas that have gotten selected, however more grants would be awarded in July and August.
- iii) Insurance Program Application (HB 3667) application and program as the base of the second of th
- (1) The Application package has been completed and signed. We are waiting on getting billing information from VFIS to include in the packet and this will be submitted to Texas below at 5 Forest Service during the week of July 6, 2021.

7. Old Business, not arrange after 600,000,000,000 are the generator seemisule.

- a) Report on covers for Tanker 1, act as necessary on a source of the second data and a second data and a second data as a se
- There has not been any action on this item this month, however it was noted that since there is such a long wait time on ordered materials, we should order it this month.
- b) Report on Radio Package for 800 MHZ Transition with Bishop PD
- Chief Davis reported the equipment is backordered until September
 - c) Report on Rescue 33, discuss possible additional action
 - i) No action to report. EXDS ni noitheways and black of beloeles you nell-ADM. betoele
 - d) Report on Engine 34 and Engine 31 Repairs of assistent A so blad grantes us 34.2 no though its
- i) Chief Davis reported the repairs on Engine 34 pump were completed. The total cost of repairs was \$16,538.25.
- ii) Chief Davis reported Engine 31 foam system is repaired and is in service. The total cost of repairs to Engine 31 was \$2678.38 for foam system repairs. Engine 31 also went in for service on the Hale pump shifter that was leaking air. Total cost for these repairs to Engine 31 amounted to \$870.30.
- 8. Conduct any business necessary for proper functioning of the E.S.D. and a second base weeken the
 - a) Act on obtaining official district e-mail accounts for Commissioners
 - i) Gary reported that the district needs to have dedicated email addresses for the Commissioners after receiving information during the SAFE-D training that was conducted at the American Legion Hall on June 25th. There was discussion on this topic and a motion was made by Barry to have Gary look at getting these set up. It was decided to get 8 accounts set up (1 for each commissioner and additional accounts for Fire Chief, Assistant Chief and Battalion Chief) at a cost not to exceed \$500 per year. Mike Benton seconded the motion and motion carried.
 - b) Act as necessary on adding some extra brush protection around Brush 31
 - i) Motion made to remove this item from the agenda. Motion was accepted.
 - c) Review and act on payment of annual Workers Compensation insurance premiums for VFIS insurance policies.
 - i) Barry reported that we had received the invoice for the Workers Compensation insurance premiums from VFIS in the amount of \$17,552.00. Mike Benton made a motion to pay the invoice, seconded by Gary. Motion carried.
 - d) Act as necessary for repairs to roofs on Station 1 and Station 2. It is a specific to the station 2.
 - i) Chief Davis reported that the roofs on both stations are leaking badly. Station 2 roof is leaking above meeting room and sheetrock ceiling is beginning to show signs of collapsing.
 - ii) Chief Davis provided photos of damage to ceiling in Station 2.
 - iii) Chief Davis has been trying to get bids on repairs to the roof from a local contractor. It was suggested to have certified roofing specialists provide bids to repair the roofs.

- iv) A motion was made by Gary to have Chief Davis obtain 3 bids from Certified roofing specialists and report back to the Board. Mike Benton seconded the motion and motion passed. It was suggested that if a special meeting was needed, it could be called to approve the bids.
 - e) Discuss and act as necessary on purchasing 30 Kw emergency generator that Junior Kieschnick has for sale.
 - i) Chief Davis brought a request before the board to investigate purchasing a 30Kw three phase emergency generator that Junior Kieschnick has for sale. Chief Davis said he would like to purchase this generator and have it installed at Station 1. The generator is a 30Kw 3 phase Generac generator and he is requesting \$22,000.00 for the generator and switch package. After much discussion, a motion was made by Barry and seconded by Mike to purchase this generator. Motion passed. A second motion was made by Gary to authorize up to \$5000.00 for installation of this generator at Station 1.
 - - i) John and Mike reported that the SFFMA Convention was a good convention. They reported that none of the candidates running for 4th Vice President from the South Texas area were elected. McAllen was selected to hold the convention in 2023.
 - g) Report on SAFE-D training held at American Legion in Bishop
 - i) Gary and Barry gave a report on the SAFE-D training that was held in Bishop. They reported that there were 15 attendees and ESD # 6 was in attendance and was asking questions.

 There were multiple topics discussed and it was a highly informative session.
 - h) Act on 2021 Auditor engagement letter from Noel Snedeker
 - audit from Noel Snedeker. The cost for this year's audit will remain at \$3500 as prior years audits. Barry seconded the motion and motion carried.
 - i) Review and approve as necessary proposed budget for 2021-2022.
 - i) As stated under the Sub-committee reports, the proposed budget for 2021-2022 was reviewed and passed.
- j) Update on Tax Setting Timeline and actions needed, set date for public hearing
 - read of i) io Barry presented the proposed timelines for setting the tax rate for the 2021-2022 tax year.
 - ii) The 2021 Planning Calendar that will be sent to the Nueces County Tax Assessor Collectors office was review by Board members present. It was noted that the Appraisal District is required to send out notices and publish the database according to Section 26.04 by August 7, 2021. Also, on this date the calculation of effective and rollback tax rates will occur. The meeting of the governing body to discuss the tax rate will occur on August 8, 2021. The Board decided that we will have the public hearing on September 2, 2021, and also plan to adopt the tax rate on September 2, 2021.
 - iii) Gary made a motion adopt the above timeline. Mike seconded the motion. Motion carried.

 Barry will submit the timeline to the Tax assessor's office.

9. Financial Statements

- a) Act on reviewing and approving payment of current bills on a salage and years about the back (b)
- i) Barry made a motion to approve payment of current bills outlined in the discussion. Mike second. Motion passed unanimously.
- b) Act on reviewing and approving credit card expense reports and statements (C)
- i) a Gary made a motion to approve credit card payments as presented. Mike second. Motion passed unanimously.
- c) Act on approving transfer of funds between accounts

made a motion to approve the transfer.	Barry second. Motion	n passed unanimously.	Meet
	Station 1, 205 South Pacific Ave.		
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10. Executive Session			
 a) Executive session was not required. 		all to Order-Establish a Que	i. C
for at 6:06 p.m. There were three members	scalled meeting to on	President Gary Eulenfeld	8
11. Meeting was adjourned at 8:25 P.M. of 18 3 adds	Barry Fubrices and A	present - Gary Eulenfelo	
Liverginena and Carl Hill.	c absent were Russel	business. Board member	
Minutes submitted by Barry Fuhrken	ers and Member of th	troduction of Board Memb	
endees were Olef Olys, Assistant Lie Zamora,	oduced members. Arra	President Eulenfeld intra	a
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	President		
V		pen Forum	
	d during open forum.	No items were presente	S
	Vice – President		
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	Secretary	unanimonsly.	
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	submit a Fire Chief's	May, he was not able to	
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AMPAR MOSTERIOR	www.sca.19561436143614355517 1199W	ii) AFG Grant	
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i) Barry gave report we need to transfer \$60,000.00 from money market to checking. Mike and M