

Signed

Nueces County Emergency Services District No. 3 (NCESD3)  
Regular Board Meeting  
June 6, 2019  
Bishop Fire Station  
Bishop, Texas

1. CALL TO ORDER- ESTABLISH A QUORUM
  - Meeting called to order at 6:04 P.M. Quorum established
2. INTRODUCTION OF MEMBERS OF AUDIENCE
  - See sign in sheet
3. OPEN FORUM
  - No comments made
4. APPROVE MINUTES
  - Motion made and seconded to approve minutes of regular meeting April 11, 2019 and Special meeting April 24, 2019. Motion passed 3-0
5. FIRE CHIEF'S REPORT
  - See attached
6. SUB COMMITTEE REPORTS
  - Policies and Procedures- Discussed SOG'S for review and placement at all stations
  - Strategic planning- See below agenda items
  - Budgeting- See below agenda item
  - Fundraising & Grants- Tanker 2 replacement chassis, expected delivery September 15<sup>th</sup>
7. OLD BUSINESS
  - Discuss status of actions to address recommendations from Audit Management letter- see attached line item change sheet
  - Review and act on payment of annual insurance premiums for VFIS insurance policies- Motion made and seconded to pay premium of \$23,369.00 premium. Motion passed 3-0
  - Report on repairs to Engine One- Chief Davis will update after next trip to Katy, Texas
  - Action Report on FEMA Trailer- Need information from trailer of paper trail for TFC Federal Surplus, ie serial number id number
  - Report on status of Legislative Action- Updated on effects of latest Legislative session regarding E.S.D.'S
  - Report from Architect on Building Planning- Architect did not attend, no update given.
8. CONDUCT ANY OTHER BUSINESS NECESSARY FOR PROPER FUNCTIONING OF THE ESD
  - Act on completing purchase of site location for Bishop Station. Motion made and seconded. Motion passed 3-0. (Note, members expressed discomfort under 3 member quorum but was necessary due to contract time restraints written into legal contracts.)
  - Discuss possible ESA Level 1 as recommended by architect on the Driscoll property location, depending on decisions, develop contract extension or walk away from proposed Driscoll property. Motion made and seconded to walk away from contract on Driscoll location due to possible environmental complications. Motion passed 3-0

- Review proposed amended building plans for both stations- Tabled
- Review budgeting guidelines in reference to the new SB2 legislation- Tabled
- Discuss steps and dates associated with truth in taxation for establishing tax rate- Planning calendar will have the budget set by July meeting, see attached schedule

9. FINANCIAL STATEMENTS

- Act on reviewing and approving payment of current bills- Motion made and seconded to pay current bills. Motion Passed 3-0
- Act on approving transfer of funds between accounts- Motion made and seconded to move \$100,000.00 from money market to checking account. Motion Passed 3-0.

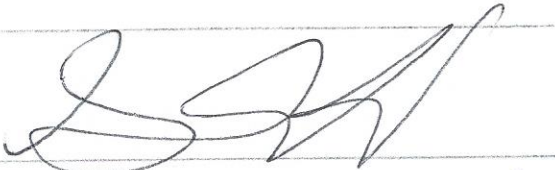
10. EXECUTIVE SESSION

- Executive session started at 9:11 P.M.
- District Chief Performance Review- See attached minutes

11. ADJOURNMENT

- Meeting adjourned at 9:51 P.M.

The minutes for the June 6, 2019 meeting were approved on July 3<sup>rd</sup>, 2019

 \_\_\_\_\_, President

 \_\_\_\_\_, Vice President

 \_\_\_\_\_, Secretary

 \_\_\_\_\_, Treasurer

 \_\_\_\_\_, Boardmember

Nueces County Emergency Service District No.3 (NCESD3)

Executive Session Minutes

June 6, 2019

#### EXECUTIVE SESSION

- Executive session started at 9:11 P.M.
  - District Chief performance review
    - District Chief Davis was brought in for review.All present members reviewed the areas assigned and overall review was favorable.  
Raise schedule discussion was tabled for member discussion at later date.
- \* Executive session ended at 9:51 P.M.

## NOTICE OF PUBLIC MEETING

The Board Of Emergency Services Commissioners of Nueces County Emergency Services District No. 3 (NCESD3) will hold a regular meeting on THURSDAY June 6, 2019 at 6:00 p.m. at Fire Station 1 located at 205 South Pacific Avenue, Bishop, Texas.

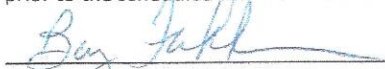
### AGENDA

The Board may deliberate on any of the following agenda items and action may be taken as appropriate:

- Call To Order – Establish a Quorum
- Introduction of Members of the Audience
- Open Forum (3 minutes allotted per person for comments from the Audience)
- Approve Minutes \*
- Fire Chief's Report
- Sub-Committee Reports
  - Policies & Procedures (Mitman)
  - Strategic Planning (Teat, Mitman).
  - Budgeting (Fuhrken)
  - Fundraising & Grants (Eulenfeld)
    - (a) Update on Tanker 2 Replacement Chassis
- Old Business
  - Discuss status of actions to address recommendations from Audit Management letter
  - Review and act on payment of annual insurance premiums for VFIS insurance policies
  - Report on repairs to Engine One
  - Action Report on FEMA Trailer
  - Report on status of Legislative Action
  - Report from Architect on Building Planning (if Architect is attending Meeting)
- Conduct Any Other Business Necessary for Proper Functioning of the ESD
  - Act on completing purchase of site location for Bishop station
  - Discuss possible ESA level1 as recommended by architect on Driscoll property, depending on decisions, develop contract extension or walk away from proposed Driscoll property.
  - Review proposed amended building plans for both stations
  - Review budgeting guidelines in reference to the New SB2 legislation
  - Discuss steps and dates associated with truth-in-taxation for establishing tax rate
  - Discuss preliminary budget items for next fiscal year
- Financial Statements \*
  - Act on reviewing and approving payment of current bills
  - Act on approving transfer of funds between accounts
- Executive Session (See PUBLIC NOTICE below)
  - District Chief Performance Review.
- Adjournment

PUBLIC NOTICE is given that the Board may elect to go into executive session at any time during the meeting in order to discuss matters listed on the agenda, when authorized by the provisions of the Open Meetings Act, Chapter 551 of the Texas Government Code. In the event the Board elects to go into executive session regarding any agenda item, the section or sections of the Open Meetings Act authorizing the executive session will be publicly announced by the presiding officer in accordance with the authority of the Government Code, Vernon's Texas Codes, Sections 551.071, 551.072, 551.073, 551.074, 551.0745, 551.076, 551.086. The Board will hold an executive session to consult with attorney(s) including matters related to litigation, deliberate regarding real property, prospective gift(s), personnel matters, including termination, advisory bodies, security devices, and/or economic development negotiations and other matters that may be discussed in an executive session. The Board, upon completion of the executive session, may in an open session take such action as appropriate for items discussed in an executive session. The Board may also address items in no particular order and may deliberate the scheduling of business for future meetings.

I certify that the above notice of meeting was posted on a bulletin board convenient to and readily accessible to the public at all times at the district administrative office at the Nueces County Building at 115 South Ash Street, Bishop, Texas at least 72 hours prior to the scheduled time of the meeting.

  
Barry Fuhrken, Treasurer

\*Action items

June 6, 2019

Regular Meeting

Sign in Sheet

1. Thad McFurner
2. J DARYN KNOX
3. Paul morales
4. John Davis
5. Mike Jann
6. Gary J Eulenfeld
7. Gary Jukk