

Nueces County Emergency Services District #3
Meeting held on June 4, 2020
Station 1, 205 South Pacific Ave.
Bishop, Texas 78343

1. Call to Order-Establish a Quorum
 - a) President Gary Eulenfeld called meeting to order at 6:15 p.m. There were four members present – Gary Eulenfeld, Barry Fuhrken, and Russell Jungmann and Mike Benton so a quorum was present to conduct business.
2. Introduction of Board Members and Member of the Audience
 - a) President Eulenfeld introduced members. Attendees to note were Chief Davis and Chief Zimmerman.
 - b) Mike Benton was assigned to the role of Vice-president.
 - c) Russell Jungmann was designated Secretary
3. Open Forum
 - a) Chief Davis thanked all volunteers for cleaning up around fire station #1
4. Approve Minutes
 - a) Russell read the minutes from the May 7th meeting. Barry made a motion to approve the minutes as read. Russell second. Motion passed unanimously.
5. Fire Chief's Report
 - a) Chief Davis gave a report from last month and this month current through June 1st. (See printed copies)
6. Sub-Committee Reports
 - a) Policies and Procedures – Gary added his name to the policies and procedures sub-committee.
 - b) Strategic Planning – In progress, nothing noteworthy to report.
 - c) Budgeting – Mike Joined Barry on the budgeting sub-committee.
 - d) Fundraising and Grants – Gary gave update. Nothing official to report.
7. Old Business
 - a) Report on action to set up account with Texas CLASS local government investment pool
 - i) Barry gave update on Texas CLASS set up. All processes went as planned. No action required.
 - b) Update on the repeater move to new tower and the accident involving the Violet tower
 - i) Chief Davis gave update on move
 - ii) All equipment is functioning as designed and operating properly. Range is better than before
 - iii) Another update is expected in December to decide to stay on current tower.
 - iv) New tower is located on Hwy 44 and CR 32.
 - v) Insurance is adequate for now.
 - c) Update budget per 2019 Audit recommendations.
 - i) Barry gave report on adjustments that need to be made
 - ii) Russell made a motion to approve adjustments as presented by Barry. Mike second, motion passed unanimously.

8. Conduct any business necessary for proper functioning of the E.S.D.
- a) Act on 2020 Auditor engagement letter from Noel Snedeker
 - i) Gary read recommendation from letter
 - ii) Mike made a motion to approve actions required in letter. Gary second, motion passed unanimously.
 - b) Review and act on payment of annual Workers Compensation insurance premiums for VFIS insurance policies
 - i) Barry gave a report
 - ii) Premium went up almost 2000.00 based on time of employees (volunteers). This was due in part to the amount of calls responded to last year.
 - iii) Our emergency reporting data was key in getting proper data to workers compensation offices.
 - iv) Mike made a motion to approve increase. Russell second, motion passed unanimously.
 - c) Review and approve additional quote for repair of engine 1 valves
 - i) Chief Davis recommended completing repairs on engine 1
 - ii) Gary made a motion to approve and complete repairs to engine 1 as presented by Chief Davis. Mike second, motion passed unanimously
 - d) Discuss possibility of replacing bay doors on station 2
 - i) Chief Davis reported he has received one quote so far and is seeking more
 - ii) Further action was tabled
 - e) Discuss meeting with ESD6 and drafting a MOU for assisting them with EMS calls
 - i) All agreed there is an ongoing need for mutual aid agreement with ESD6
 - ii) No action taken
 - f) Discuss purchasing 2 big backup generators from military surplus to be installed at stations 1 and 2
 - i) Board members discussed pros and cons of purchasing backup generators. More information will be gathered and presented at future meetings.
 - ii) No action taken
 - g) Discuss the changes that Bishop Police Department wants to make by switching to 800 MHz radio system
 - i) Chief Davis gave a report
 - ii) No action taken
 - h) Review and act on pump testing for all four pumpers at Siddons Martin in corpus to start records for annual pump testing
 - i) Chief Davis gave a report
 - ii) All pump test will cost 1700.00
 - iii) Previous line item on engine 1 will have to be completed before pump test can be done
 - iv) Russell made a motion to approve line item completion on engine 1 and pump testing. Mike second, motion passed unanimously.

9. Financial Statements

- a) Act on reviewing and approving payment of current bills
 - i) Russell made a motion to approve payment of current bill outlined in the discussion. Mike second. Motion passed unanimously.
- b) Act on reviewing and approving credit card expense reports and statements
 - i) Russell made a motion to approve credit card payments as presented by Barry. Mike second. Motion passed unanimously.
- c) Act on approving transfer of funds between accounts

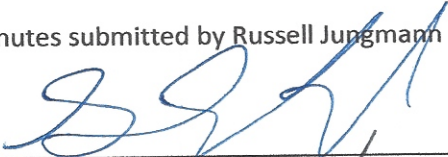
- i) Barry gave report we need to transfer \$20,000.00 from money market to checking. Gary made a motion to approve the transfer. Mike second. Motion passed unanimously.

10. Executive Session

- a) Executive session was not required.

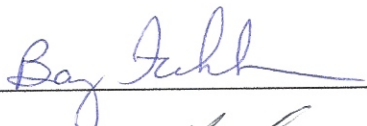
11. Meeting was Adjourned at 8:43 P.M.


Minutes submitted by Russell Jungmann


_____ President


_____ Vice – President

Secretary


_____ Treasurer


_____ Commissioner