

Nueces County Emergency Services District #3  
Meeting held on May 4, 2023  
Hwy 77 Byp  
Bishop, Texas 78343

1. Call to Order-Establish a Quorum
  - a) President Gary Eulenfeld called meeting to order at 6:13 p.m. There were four members present – Gary Eulenfeld, Barry Fuhrken, Mike Benton, and new member Kevin Keiper so a quorum was present to conduct business.
2. Pledge of Allegiance
  - a) All Members present recited the Pledge of Allegiance
3. Introduction of new Board Member Kevin Keiper and Swearing In Process
  - a) President Eulenfeld introduced member, Kevin Keiper. Kevin Was presented the Oath Of Office and was sworn in by President Gary Eulenfeld.
4. Introduction of members of the audience. Attendees were Mike Zamora, Chief Davis, Burt Zimmerman, John Bustos, Jesse Breedlove, Doc-Acey Bradley, Fidencio Sanchez and Thomas McElroy.
5. Open Forum
  - a) None
6. Approve Minutes
  - a) Secretary Russell Jungmann was unable to provide the minutes for the last meeting so they will be reviewed and approved at next month's meeting.
7. Fire Chief's Report
  - a) Chief Davis gave a printed report on the actions of the department from Jan. 1, 2023, until April 30, 2023. He reported 85 total incidents during the time, with 42 being EMS related and 43 being fire related. Total maintenance expenditure for this time was \$12381.73.
8. Sub-Committee Reports
  - a) Policies and Procedures
    - i) Barry gave an update on revisions that were made to the NCESD3 Accounting and Financial Procedures Manual to address discrepancies noted by Noel Snedeker in the audit report presented to the board during the April meeting. Barry made a motion to accept the changes to the Manual, Mike Benton seconded, and motion carried.
  - b) Strategic Planning
    - i) Report on work from SolkaNavaTorno on additional work on building design on Station 2
      - (1) Gary gave a report on conception costs received from SolkaNavaTorno along with drawings. There was discussion on the total costs presented.
    - ii) Review additional options for Station 2 and act as necessary.
      - (1) The board discussed additional options to consider, these being property on West Garrett owned by Quality Southern Property and the Daisy Lane Property owned by Mr. Schultz. No action taken.

- c) Budgeting
    - i) Work in progress
  - d) Fundraising and Grants
    - i) Work in progress
8. Old Business
- b) Report on new Pumper progress (upcoming trip to Houston)
    - i) Chief Davis, Burt Zimmerman, Commissioner Eulenfeld and Fidencio Sanchez will be making a trip to Houston Mother's Day weekend to review placement of equipment on new pumper.
  - c) Report on work on Expansion planning
    - i) Work in progress
  - c) Update report Air Pac bottle O-ring resolution
    - i) Chief Davis reported 34 bottles have been shipped to Nafeco Headquarters in Georgia. Once these are repaired and being shipped back to Bishop, the remainder of the bottles will be shipped to Nafeco.
  - d) Report on repairs for Engine 31 and 32.
    - i) Chief Davis reported that Engine 31 is currently at Siddons Martin repair shop in Corpus Christi. Once this engine is sent back to ESD, Engine 32 will be sent over. There was discussion on where we needed to send this engine for frame corrosion repairs.
9. Conduct any business necessary for the proper functioning of the E.S.D.
- a) Act as necessary on insurance bills
    - i) Barry gave a report on insurance bills received. Total amount of bills was \$41,189.00 for Renewal of Business Auto Policy Effective 5/19/2023 and Renewal of Commercial Package Effective 5/19/2023. Mike made a motion to pay the invoice for the bill with Kevin seconding the motion. Motion carried.
  - b) Act as necessary on repairs to corrosion on Engine 32 Frame-
    - i) See previous comments in Old Business
11. Financial Statements
- a) Act on reviewing and approving payment of current bills
    - i) Gary made a motion to approve payment of current bills. Mike second, Motion passed unanimously.
  - b) Act as necessary on reviewing and approving stipends.
    - i) Barry presented stipends for approval. The period for this round of stipends is from December 20, 2022, to May 1, 2023. The total bill for this round of stipends is \$4247.00. Gary made a motion to pay this bill with Mike seconding the motion. Motion carried.
  - c) Act on reviewing and approving credit card expense reports and statements
    - i) Gary made a motion to approve credit card payments as presented. Kevin second. Motion passed unanimously
  - d) Act on approving transfer of funds between accounts
    - i) Barry reported we need to transfer \$30,000.00 from Texas Class to checking along with the \$30,000 that was approved last month. Barry made a motion to approve the transfer. Mike second. Motion passed unanimously

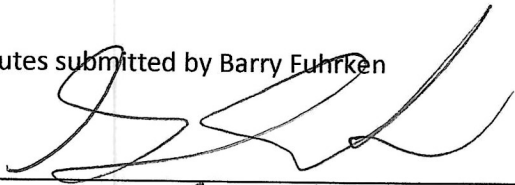

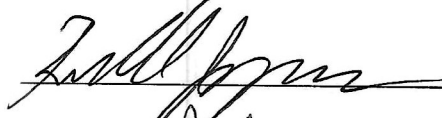


12. Executive Session

- a) Executive Session began at 7:54 pm.
- b) Executive Session ended at 8:35 pm.

Gary made a motion to form a personnel search subcommittee consisting of Kevin Keiper, Russell Jungmann and Chief Davis to review and make recommendations on Assistant Chief applications. Motion carried.

13. The meeting was adjourned at 8:37 P.M.

Minutes submitted by Barry Fuhrken

	_____	President
	_____	Vice – President
	_____	Secretary
	_____	Treasurer
	_____	Commissioner