

Nueces County Emergency Services District #3
Meeting held on April 2, 2020
Station 1, 205 South Pacific Ave.
Bishop, Texas 78343

1. Call to Order-Establish a Quorum
 - a) President Gary Eulenfeld called the meeting to order at 6:18 p.m. There were three members present – Gary Eulenfeld, Barry Fuhrken, and Russell Jungmann so a quorum was present to conduct business.
2. Introduction of Board Members and Member of the Audience
 - a) President Eulenfeld introduced members. Attendees to note were Chief Davis and Chief Zimmerman.
3. Open Forum
 - a) Chief Davis gave comment on murder in Bishop at Dollar General.
4. Approve Minutes
 - a) The Minutes from the March 5, 2020 meeting were presented to the board for approval. Barry made a motion to approve the minutes, Gary second. The minutes were approved unanimously.
5. Fire Chief's Report
 - a) Chief Davis presented a written report and was accepted into record by the board.
 - b) Chief Davis reported that the Covid 19 pandemic would likely last longer than first anticipated.
6. Sub-Committee Reports
 - a) Policies and Procedures – In progress but on hold due to Covid 19
 - b) Strategic Planning - In progress but on hold due to Covid 19
 - c) Budgeting – Gary discussed how SB2 will affect this year's budget and how Covid 19 will affect our E.S.D.
 - d) Fundraising and Grants - In progress but on hold due to Covid 19
7. Old Business
 - a) Barry reported that all recommended changes suggested in Mr. Snedeker's audit report had been made and reviewed.
 - b) Barry discussed the topic of Board Training
 - c) Chief gave report on Brush 33-skid unit grant completion. Truck is inspected but cannot be registered due to Covid 19 closures. The Unit, however, is ready to go.
 - d) Chief gave report on Old Tanker 2 demolition for TERP Grant.
 - i) The Destruction process is complete. The Unit is functionally destroyed.
 - e) Barry Reported to the board that the ZOHO expense reporting app for tracking credit card receipts and expenses has been tested and is very easy to use. Discussion only.
 - f) Gary presented a formal proposal by Tami Griffin to do the web design for E.S.D. #3. The proposal was entered into record.
 - i) Gary made a motion to accept the proposal from Tammy to take over the ESD website and redesign to standards in the proposal and maintain the website for the coming year. Barry second. The motion passed unanimously.

8. Conduct any business necessary for proper functioning of the E.S.D.
 - a) Gary opened a discussion on adopting a web platform for conducting meetings to comply with the "Open Meetings Act" during the Covid 19 pandemic.
 - i) Zoom was discussed as the most probable platform to use.
 - ii) Barry made a motion to use Zoom as the web based platform to meet next time with Gary being nominated as the Administrator. Gary second. The motion passed unanimously.
 - b) The Board discussed extending disaster declaration as it pertains to Covid 19 pandemic.
 - i) Gary made a motion to approve the extension of the original proclamation until May 15th 2020. Barry second. The motion passed unanimously.
 - c) Motion was made to remove the discussion to purchase 3 month's supply of MRE meals. Passed unanimously.
 - d) Gary opened the floor for discussion on sending Chief Davis and Chief Zamora to SFFMA convention in Lubbock, Texas.
 - i) Barry made a motion to approve sending Chief Davis and Chief Zamora to SFFMA convention considering all restrictions on travel due to Covid 19 would be lifted by that time. Russell second. Motion passed unanimously.

9. Financial Statements

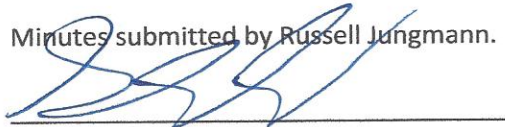
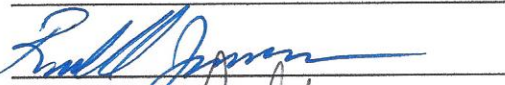
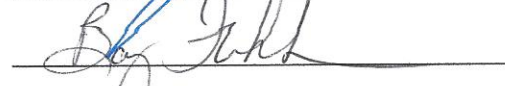

- a) Barry reported on status of bills that are current and payments that need to be made.
 - i) Barry made a motion to approve payment of current bill outlined in the discussion. Gary second. Motion passed unanimously.
- b) Barry reported to the board on stipends that require payment.
 - i) Barry made a motion to approve stipend payments. Gary second. Motion passed unanimously.
- c) Barry gave report on the current credit card expenses and statements.
 - i) Russell made a motion to approve the credit card expense report and statements. Gary second. Motion passed unanimously.
- d) Barry discussed the need to transfer funds from the money market to the checking account.
 - i) Barry made a motion to transfer \$55,000.00 from the money market account into the checking account. Russell second. Motion passed unanimously.

10. Executive Session

- a) Executive session was not required.

11. Meeting was Adjourned at 8:30 p.m.

Minutes submitted by Russell Jungmann.

	_____	President
	_____	Vice-President
	_____	Secretary
	_____	Treasurer
	_____	Commissioner