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Nueces County Emergency Service District No. 3 (NCESD3)
Regular Board Meeting
April 11, 2019
Driscoll Fire Station
Driscoll, Texas

1. CALL TO ORDER- ESTABLISH A QUORUM
 - Meeting called to order at 6:15 P.M. Quorum
2. INTRODUCTION OF MEMBERS OF AUDIENCE
 - See sign in sheet
3. OPEN FORUM
 - No comments were made
4. APPROVE MINUTES
 - Motion made and seconded to approve minutes of regular meeting held on March 14, 2019.
Motion passed 4-0
5. FIRE CHIEF'S REPORT
 - No changes to NFPA report. Suggested contacting program representative on training module integration.
6. SUB COMMITTEE REPORTS
 - Policies and procedures- Hurricane and natural disaster policy in works
 - Strategic planning- Reviewed feasibility study proposal and acted on putting the proposed Driscoll and Bishop properties under contract to purchase with option fees and earnest monies to bind contracts. Options written to protect District in event of feasibility study rejections of proposed locations. 90 Day contracts. Motion made and seconded. Passed 4-0.
 - Review financing proposals for future stations. Tabled
 - Budgeting-Discussed status of actions to address recommendations from Audit Management letter-Barry gave report on MO and IS, discussed line item adjustments. See attached. Motion made and seconded to approve line item adjustments. Passed 4-0
 - Fundraising and Grants- related that we are preparing for FEMA Grant applications in October. Tanker 2 updated delivery date of September 5th on replacement chassis was discussed.
7. OLD BUSINESS
 - Reported on phone conversation with a board member of ESD 6- Discussed possible mutual aid agreement and continuing an ongoing dialogue.
 - Reported on Engine 1 repairs- Estimated June or July finish.
 - Reported on FEMA trailer sale- moving forward with sale on consignment with Texas commission.
 - Took necessary action on sale of carports at Station 3 to Nueces County ESD #5/ Agua Dulce VFD. Motion made and seconded to sell two carports at \$50.00 each. Motion passed 4-0
8. CONDUCT ANY OTHER BUSINESS NECESSARY FOR PROPER FUNCTIONING OF THE ESD
 - Act on tire maintenance on all dual wheeled trucks- Found that action falls under normal discretionary spending on maintenance

- Discuss and act on sending 2 firefighters to TEEEX Fire Academy. Tabled for September training

9. FINANCIAL STATEMENTS

- Act on approval and payment of firefighter stipends. Motion made and seconded. Motion passed 4-0.
- Act on reviewing and approving payment of current bills. Motion made and seconded. Motion passed 4-0
- Act on transferring of funds between accounts. Motion made and seconded to approve the transfer of \$30,000.00 from money market to checking account. Motion passed 4-0.
- Motion made and seconded that all stipends older than 90 days will be considered null and void and will not be reissued. Motion passed 4-0.

10. EXECUTIVE SESSION

- Executive session started at 9:31 P.M.
- District Chief performance review- see attached minutes

11. ADJOURNMENT

- Meeting adjourned at 9:51 P.M.

The minutes for the April 11, 2019 meeting were approved on May 9th, 2019

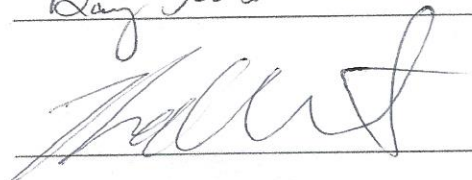
_____, President



_____, Vice President

_____, Secretary

Bay Jubb
_____, Treasurer



_____, Board Member

Nueces County Emergency Services District No. 3 (NCESD3)

Executive Session Minutes

April 11, 2019

EXECUTIVE SESSION

- Executive session started at 9:31 P.M.
- District Chief performance review- Discussed evaluation based on four critical elements to be reviewed on May 9th meeting. Critical area assignments are as follows
 1. Barry- financial
 2. Gary- Policy and Procedure
 3. Jared- Leadership
 4. Thad- Asset management and Equipment readiness
- Discuss and act on putting potential properties under contract to purchase to secure them.- Discussed and acted on in open meeting
- Executive session ended at 9:50 P.M.