

Nueces County Emergency Services District #3
Meeting held on March 7, 2024
Hwy 77 Byp
Bishop, Texas 78343

1. Call to Order-Establish a Quorum
 - a) Vice President Kevin Keiper called meeting to order at 6:04 p.m. There were four members present – Barry Fuhrken, Russell Jungmann, Kevin Keiper, and Javier Carillo so a quorum was present to conduct business.
2. Pledge of Allegiance
 - a) All Members present recited the Pledge of Allegiance
3. Introduction of Board Members and Member of the Audience
 - a) Vice President Keiper introduced members. Attendees were Noel Snedeker and Catherine Weaver
4. Open Forum
 - a) Catherine Weaver gave a short presentation on the American Red Cross and what services they provide to the community
5. Approve Minutes
 - a) Approved as read
6. Fire Chief's Report
 - a) None
7. Sub-Committee Reports
 - a) Policies and Procedures
 - i) Work in progress
 - b) Strategic Planning
 - i) Work in progress
 - c) Budgeting
 - i) Work in progress
 - d) Fundraising and Grants
 - i) Work in progress
8. Old Business
 - a) Report on work on annexation planning – act as necessary on partnering with NCESD#1 to hire consultants as necessary.
 - i) Javier made a motion to partner with ESD#1 to hire a consultant for annexation transition. Russell second, motion passed unanimously.
 - b) Report on Bid process for disposition on old Command Truck
 - i) Barry gave report. No action necessary
 - c) Report on SAFE-D conference
 - i) Board discussed
9. Conduct any business necessary for proper functioning of the E.S.D.

- a) Audit report from Noel Snedeker
 - i) Noel gave Report
 - ii) Russell Made a motion to approve the Audit Report. Javier Second, motion passed unanimously.
- b) Act on approving lodging for firefighters attending EVOC instructor's class
 - i) Barry gave report
 - ii) Russell made a motion to approve the GSA per diem rate for each of four firefighters attending the EVOC instructor's class. Javier second, motion passed unanimously.
- c) Discuss and act on adding part time maintenance person
 - i) Board discussed. More research required.

10. Financial Statements

- a) Act on reviewing and approving payment of current bills
 - i) Russell made a motion to approve payment of current bills. Javier second, motion passed unanimously.
- b) Act on reviewing and approving credit card expense reports and statements
 - i) Kevin made a motion to approve credit card payments as presented. Russell second. Motion passed unanimously
- c) Act on approving transfer of funds between accounts
 - i) Barry reported we need to leave \$20,000.00 in Money Market and move \$30,000.00 from Texas Class to checking. Javier made a motion to approve the transfer. Kevin second. Motion passed unanimously.


11. Executive Session

- a) None

12. Meeting was adjourned at 8:15 P.M.


Minutes submitted by Russell Jungmann


 _____ President


 _____ Vice – President

 Secretary


 _____ Treasurer


 _____ Commissioner