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Nueces County Emergency Services District #3
Meeting held on March 3, 2022
New Station 1, 1006 East 1st Street
Bishop, Texas 78343

- 1) Call to Order-Establish a Quorum
 - a) President Gary Eulenfeld called meeting to order at 6:10 p.m. There were three members present – Gary Eulenfeld, Barry Fuhrken, and Carl Hill, so a quorum was present to conduct business. Mike Benton arrived later for this meeting. Russell Jungmann was absent.
- 2) Introduction of Board Members and Member of the Audience
 - a) Members of the audience were Chief Davis, Firefighter Thomas McElroy, and Battalion Chief Fidencio Sanchez III.
- 3) Open Forum
 - a) There were no items in Open Forum.
- 4) Approve Minutes
 - a) There were no minutes available to be approved at this meeting. The minutes from the February 3, 2022 meeting will be approved at next month's meeting.
- 5) Fire Chief's Report
 - a) Chief Davis did not give Fire Chief's report due to missing incident information.
- 6) Sub-Committee Reports
 - a) Policies and Procedures – In progress, nothing noteworthy to report.
 - b) Strategic Planning-
 - (1) New Station Detail subcommittee report
 - (a) Work has been continuing getting offices ready for occupancy.
 - (2) Electrical Supplies report of work at New Station, act as necessary
 - (a) Wesley Goad has been working on small projects from wiring circuits in Building 2 to providing power to gate operator. He will be installing shop lights and LED lights around compound buildings.
 - (b) Jason Haggerton has installed conduit and panels for converting to three phase wiring to administration building and is wait on wiring supplies to arrive for the generator installation. He will be contacting Armando to get trench dug for laying conduit to power pole.
 - (c) Gary had been in contact with AEP and NEC about getting a meter installed at back building to provide power to gate operator to back gate.
 - (3) Fencing Report-act as necessary
 - (a) Chain link fencing has been installed around the property.
 - (b) Gates have been installed. 3 sliding gates at large openings, small entrance gate at south side of administration building. Work on wooden fence between building 2 and administration building has been started.
 - (c) Trench to gate opener for Main Gate has been completed, conduit and wiring has been installed. (In digging trench for conduit, main sewer line was broken. This line was repaired by Chief Davis, Battalion Chief Fidencio Sanchez III, Carl Hill and others.)

- (4) Breathing Compressor move to New Station, act as necessary
 - (a) The quote from H.E.A.T. Safety Equipment LLC for moving the Breathing Air Compressor from the West Side Station to the New Station was approved. Mike made a motion to approve the quote of \$1450.50 and it was seconded by Carl. Motion passed.
 - (5) Report on replacement of roof on building 3.
 - (a) Chief Davis reported that the materials for replacing the roof are on order. Waiting for their arrival so that construction can begin.
 - c) Budgeting– In progress, nothing noteworthy to report.
 - d) Fundraising and Grants– Gary reported that himself and John attended the FEMA grant workshop at the SAFE-D Conference in Round Rock. He reported that the speakers stressed that work on these grants needs to start early and continue throughout the year to have the needed information for submitting the grant application.
- 7) Old Business
- a) Discuss the possibility of purchasing the station 2 property to build new station, take action as necessary
 - i) Review survey provided by Mike Zamora
 - (1) John reported that the Driscoll Mayor had received word that the survey of the property had been completed and survey stakes have been placed. Gary asked whether a plat of the survey had been prepared and at this time there is not one.
 - ii) Report from SolkaNavaTorno on research conducted on property
 - (1) Gary got in touch with the SNT architects, and they will prepare a proposal for the feasibility study on the property.
- 8) Conduct any business necessary for proper functioning of the E.S.D.
- a) Report from Noel Snedeker on 2021 audit.
 - i) This item was tabled due to fact report is not finished at this time.
 - b) Report on 2021 SFE-D Conference.
 - i) John, Carl, Gary and Barry attended the conference that was held at the Kalahari Convention Center in Round Rock.
 - (a) The link to the presentations is <https://www.safe-d.org/2022-conference-presentations>
 - c) Act as necessary on approving insurance proposals
 - i) Table at this time since there are no new proposals at this time.
- 9) Financial Statements
- a) Act on reviewing and approving payment of current bills
 - i) Carl made a motion to approve payment of current bills outlined in the discussion. Mike second. Motion passed unanimously.
 - b) Act on reviewing and approving credit card expense reports and statements
 - i) The credit card statements and expense reports for the month were presented and reviewed. Gary made a motion to approve the expense reports as presented and Carl seconded. Motion carried.
 - c) Act on approving transfer of funds between accounts

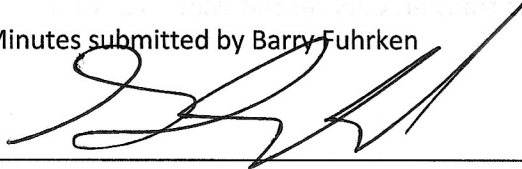
- i) Barry reported we need to transfer \$85,000.00 from the Money Market Account to checking. Mike made the motion to approve the transfer. Gary second. Motion passed unanimously.

10) Executive Session

- a) Entered executive session at 7:25 pm. Exited executive session at 8:45 pm. There was no action to be taken because of the executive session.

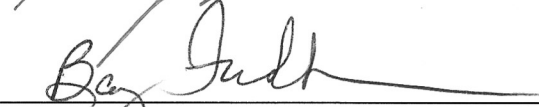
11) Meeting was adjourned at 8:47 P.M.

Minutes submitted by Barry Fuhrken


_____ President

_____ Vice – President


_____ Secretary


_____ Treasurer


_____ Commissioner