

Nueces County Emergency Services District #3  
Meeting held on December 3, 2020  
Station 1, 205 South Pacific Ave.  
Bishop, Texas 78343

1. Call to Order-Establish a Quorum
  - a) President Gary Eulenfeld called meeting to order at 6:09 p.m. There were four members present – Gary Eulenfeld, Barry Fuhrken, Mike Benton, and Carl Hill so a quorum was present to conduct business. Russell Jungmann was absent.
2. Introduction of Board Members and Member of the Audience
  - a) There were no new Board Members or Members of Audience.
3. Open Forum
  - a) There were no comments in open forum.
4. Approve Minutes
  - a) Russell was unable to finish minutes from last meeting so they will be presented at the January meeting.
5. Fire Chief's Report
  - a) John presented the Fire Chief's report.
6. Sub-Committee Reports-
  - a) Policies and Procedures – the subcommittee will try to get reestablished in January.
  - b) Strategic Planning – Gary reported that he has been trying to get in contact Medina Consulting to get the survey completed on new station site. They have not responded back to him so he issued an email requesting them to cease any work that they had planned. Gary reported that he has received a new bid from Brister Surveying for a survey with a topographic mapping of the land. See update in Old Business for additional information.
  - c) Budgeting –no new action. Providing information to auditor for 2020 audit. Barry also conveyed that we had received the check from Scripps Communications for reimbursement for the antenna costs that we incurred from the tower collapse.
  - d) Fundraising and Grants –John gave an update on VFIS Grant that he has been working on obtaining. The item that we have applied for is an extractor. He has obtained cost estimates for and Extractor 30 at a cost of \$6950 with an addition cost of \$560 for shipping. This machine will have the ability to clean 3 to 4 sets of bunker gear at a time. If the grant is awarded, the maximum award will be \$5000 reimbursement. Gary gave update on the new federal grants that he had received an email about.
7. Old Business
  - a) Update on surveying work for New Station 1 property
    - i) Gary reported that he had sent Mr. Medina correspondence to terminate the contract for the surveying. This action was taken because Mr. Medina had not responded back to his inquiries to complete the work in the contract. Gary reported that he had received another quote on the surveying from Brister Surveying from Corpus Christi. The cost quoted to survey the 5-acre tract will be \$500 plus tax. They will also provide a topographical plot for an additional \$1250 plus tax. Discussion on this proposal followed. Carl Hill made a motion

to accept the bids from Brister Surveying. Mike Benton seconded and the motion passed by unanimous vote.

b) Update on Contract with American Towers, LLC on Radio Antenna Tower Space Lease

Barry reported that we have received the first bills from American Towers for the antenna lease. He reported that the first invoices had been paid.

c) Report and action on Training Grant from Texas Forest Service

- i) John reported that a rescue training dummy had been purchased with a portion of the training funds. Discussion on purchasing a computer to help with training occurred. Gary will look at what we need to do to either purchase 2 new computers for the stations or build them. Barry made a motion to purchase 2 computers and a docking station for a cap price of \$2000. Carl seconded the motion and motion passed.

d) Update on 800 MHz radio upgrades at Bishop Police Department

- i) John reported that ESD 6 would be paying for radios for the ambulance and PD. He stated that we would possibly be needing 6 more portables for ESD#3. John will put together a list of different scenarios to consider when deciding to purchase additional radioes.

e) Report on shower stall installations at Station 1 and Station 2 for firefighters decon activities.

- i) It was reported that we need to schedule another workday to complete the installation of the shower stalls. Jose Perez stated that he would look at what was needed to complete the installation at Station 2 and submit a quote.

f) Report on quotes for washing machine for stations, act as necessary

- i) No action taken.

g) Report on Covers for Tanker 1 and SeaCan Storage, act as necessary

- i) No action taken.

h) Report on status of burns sustained by Fire Chief

- i) John reported that his final visit to the Doctor will be on December 18, 2020.

8. Conduct any business necessary for proper functioning of the E.S.D.

a) Cancellation of our Christmas program with Santa on fire truck

- i) John announced that the decision had been made to cancel the Christmas program with Santa on the Fire Truck this year due to Covid 19 issues.

b) Purchase a parts truck from the surplus center in San Antonio

- i) John reported that we needed to purchase a spare parts truck from the Federal Surplus center in San Antonio to enable us to have spare parts for the trucks that are breaking down occasionally. He reported that we can purchase the truck for \$2500 and have it delivered to Iron 3 Diesel. It will be stored there and used to provide parts as necessary to repair our fleet of military vehicles. Barry made a motion to limit total cost to purchase the truck at \$3000, seconded by Gary. Motion passed.



- c) Discuss the possibility of ESD3 hosting the South Texas Fire Chiefs Association meeting in March 2021
  - i) John requested that ESD3 be permitted to host the South Texas Fire Chiefs Association meeting in March. He explained that there would be a expense to provide meals to the Fire Chiefs that would be in attendance. After discussion, Gary made a motion to host the meeting, Carl seconded. Motion passed.
- d) Discuss and act as necessary on Bumper Turrets for Brush and Grass Fire Apparatus
  - i) Due to high cost of these Bumper Turrents, Chief Davis was tasked to come up with options and present at the January meeting
- b) Financial Statements
  - a) Act on reviewing and approving payment of current bills
    - i) Carl made a motion to approve payment of current bills outlined in the discussion. Barry second. Motion passed unanimously.
  - b) Act on reviewing and approving credit card expense reports and statements
    - i) Barry provided copies of the expense reports that had been submitted for expenses from the previous month. Commissioners Carl Hill and Gary Eulenfeld reviewed the expense reports. Barry made a motion to approve the reports as submitted and Carl seconded. Motion passed.
  - c) Act on approving transfer of funds between accounts
    - i) Barry made a motion to transfer \$30,000 from money market to checking to cover anticipated bills. Carl seconded. Motion passed.
- c) Executive Session.
  - a) No executive session is required.

Meeting was Adjourned at 7:41 P.M.

Minutes submitted by Barry Fuhrken

	_____	President
	_____	Vice – President
	_____	Secretary
	_____	Treasurer
	_____	Commissioner