

## **Nueces County Emergency Service District No. 3 (NCESD3)**

Regular Board Meeting

November 7, 2019

Bishop Fire Station

205 South Pacific Avenue

Bishop, Texas

### 1. CALL TO ORDER – ESTABLISH A QUORUM

- Meeting called to order at 6:36 p.m. Quorum established, 3 members.

### 2. INTRODUCTION OF MEMBERS IN THE AUDIENCE

- New firefighter, Orlando Garcia, was introduced to the board.

### 3. OPEN FORUM (TIME ALLOTTED FOR COMMENTS FROM THE AUDIENCE)

- Discussion of Christmas Party by Chief Davis to be provided from Firefighters fund.

### 4. APPROVE MINUTES

- Motion made and seconded to approve minutes of regular board meeting of September 5, 2019 and of October 10,2019. Motion passed. (3-0)

### 5. FIRE CHIEF'S REPORT

- Report given by Chief Davis.
  - See attached report by Chief Davis.

### 6. SUB-COMMITTEE REPORTS

- Policies & Procedures
  - No report given.
- Strategic Planning
  - No report given.
- Budgeting
  - No report given.

- Grants & Fund Raising
  - Discussion on FEMA grant given by Chief Davis.

## 7. OLD BUSINESS

- Introduction of New Board Member
  - No introduction given. New Board Member not present.
- Discuss status of actions to address recommendations from Audit Management Letter
  - Budget will be readjusted during January Regular Meeting.
- Discuss and action on the sale of Brush 3, Rescue 2, and Utility 1.
  - Committee formed to handle the sale of Brush 3, Rescue 2, and Utility 1, which will be District Chief Davis, Assistant District Chief Michael Zamora and Board Member Barry Fuhrken.
- Report on skid unit purchase
  - Report given by District Chief Davis that the skid unit purchased from Wildfire out of North Texas is expected to be received by mid-January.
- Update on NIMS Requirement Adoption
  - Requires Board Members signatures for adoption.
- Update on replacing station 2 existing building with larger steel structure
  - Tabled

## 8. Conduct Any Other Business Necessary for Proper Functioning of the ESD

- Discuss Nueces County Commissioners Court's removal of Thaddeus Mitman from ESD3 Board of Commissioners.
  - Action taken by Commissioner's Court to remove Thaddeus Mitman from ESD3 Board due to residency requirements on October 30, 2019.

- Discuss and act on creation of login ID(s) in Emergency Reporting software for the cities of Bishop and Driscoll's Public Works divisions for the purpose of creating and maintaining a database of information on fire hydrants in the district.
  - Motion made and seconded. Motion passed 3-0.
- Act on renewal of CD at BBVA Bank
  - Motion made by Gary Eulenfeld and seconded by Barry Fuhrken to renew the \$100,000 CD at BBVA Bank at a rate of 1.65% for 12 months.

#### 9. FINANCIAL STATEMENTS

- Act on approval of stipends
  - Motion made by Gary Eulenfeld and seconded by Andy Martinez to approve stipends. Motion passed 3-0.
- Act on reviewing and approving payment of current bills
  - Motion made by Andy Martinez and seconded by Gary Eulenfeld to approve payment of current bills. Motion passed 3-0.
- Act on approving transfer of funds between accounts
  - Motion made by Barry Fuhrken and seconded by Andy Martinez to transfer \$45,000 from money market account to checking account. Motion passed 3-0.
- Act on signatory authority of Financial Accounts at BBVA Bank.
  - Signatory Authority of Financial Accounts at BBVA Bank have already been acted on.

#### 10. EXECUTIVE SESSION

- No Executive Session

11. Meeting adjourned at 8:14 p.m.

The minutes for November 7, 2019 were approved on December 5, 2019.

\_\_\_\_\_, President

\_\_\_\_\_, Vice President

\_\_\_\_\_, Secretary

\_\_\_\_\_, Treasurer

\_\_\_\_\_, Board Member