

Nueces County Emergency Services District #3
Meeting held on November 4, 2021
New Station 1, 1006 East 1st Street
Bishop, Texas 78343

1. Call to Order-Establish a Quorum
 - a) President Gary Eulenfeld called meeting to order at 6:14 p.m. There were four members present – Gary Eulenfeld, Barry Fuhrken, Carl Hill, and Mike Benton so a quorum was present to conduct business. Russell Jungmann was absent.

2. Introduction of Board Members and Member of the Audience
 - a) Members of the audience were Chief Davis, Assistant-Chief Zamora, Deputy Chief Burt Zimmerman, Firefighters Thomas McElroy, Sergio Maldonado, Edward Maldonado and Fidencio Sanchez III.

3. Open Forum
 - a) There were no items in Open Forum.

4. Approve Minutes
 - a) Carl Hill made a motion to approve the minutes from the October 7, 2021, Regular Meeting as presented. Mike Benton second. Motion to approve minutes passed unanimously.

5. Fire Chief's Report
 - a) Chief Davis did not give Fire Chief's report due to missing incident information.

6. Sub-Committee Reports
 - a) Policies and Procedures – In progress, nothing noteworthy to report.
 - b) Strategic Planning-
 - i) Report on purchase of New Station, cleanup work
 - (1) Gary reported that the paperwork on the new station was finalized on October 18, 2021. Barry reported that a wire transfer of \$307,391.63 to Terbil, LLC was made on October 14, 2021, to pay for the property.
 - (2) Gary obtained a quote from Brister Surveying Inc. to conduct a survey of the property. The quote for a survey of the property was for \$1500. Gary made a motion to have Brister Surveying Inc. conduct the survey. Barry seconded the motion. The motion passed by voice vote.
 - ii) Appointment of committee to work on New Station details
 - (1) Gary explained the purpose of the subcommittee that is being proposed. He stated that they would meet and come up with ideas on how each of the buildings would be used and what we would need to do to accomplish these tasks. The subcommittee would bring their ideas to the commissioner regular meeting for final approval.
 - (2) Gary made a motion to establish the subcommittee, seconded by Carl. Motion passed.
 - (3) Anyone wanting to be included should contact Gary for appointment to the subcommittee.
 - (4) Gary handed out information packets he had printed with the layout of the buildings and description of areas. He stated that whoever wants to be on the subcommittee should take one and start jotting down comments as necessary.
 - iii) Review of 2021 property tax owed on property, act on payment of taxes.

- (1) Barry presented tax bills that are owed on the new property. The taxes are divided between four areas. Barry explained that if we pay the taxes during November, we could save \$64.04 on the total tax bill. The total amount due for the property if paid in November will be \$10858.96. Mike Benton made a motion to pay the tax statement amount of \$10858.96 due in November. Gary seconded the motion. The motion carried by unanimous vote.
 - iv) Review bid packages on installing 30 Kw generator at new station.
 - (1) There was only one bid package received for the installation of the generator. This bid was submitted by Jason Haggerton from HagTech Solutions. Due to questions that arose from the bid, a phone call was made to Mr. Haggerton to explain what his vision was with the bid. He explained what his bid consisted of and how he would proceed with the work if awarded the bid. After discussion, a motion was made to table this item at the current time to obtain further information. Motion was seconded and passed.
 - v) Review and act on quote from Hub City Overhead Door for repairs to overhead doors at new station
 - (1) Hub City Overhead Door submitted a quote for \$16,490.00 for repairs and upgrades to the overhead doors on all the buildings in the compound. After review of the quote, Carl made a motion to approve the proposal. Gary seconded the motion, and motion carried. John will contact Hub City Overhead Door on the decision to approve. Quote is attached to the minutes.
 - c) Budgeting – In progress, Barry reported that a budget adjustment would be required at end of 1st quarter.
 - d) Fundraising and Grants– In progress, Gary discussed the new FEMA grant preparations that will need to be started to have grant application ready to be submitted by grant application deadline.
7. Old Business
- a) Review and sign interlocal agreement with HGAC
 - i) Discussion on the interlocal agreement that needs to be signed. The last agreement was with Nueces County Rural Fire Prevention District # 3. Gary will call HGAC to try to see what is necessary to have them change the name to Nueces County Emergency Services District #3, since we are same entity. If they do not change name, we will investigate submitting a new application.
 - b) Act as necessary on creating subcommittee to work on MOU with ESD6
 - i) Motion was made by Mike to form a subcommittee to work with ESD6 on creation of a MOU. This motion was seconded by Carl and motion passed. The members appointed to be on the subcommittee will be Gary and Mike.
 - c) Discuss the possibility of purchasing the station 2 property to build new station, take action as necessary
 - i) Review survey provided by Mike Zamora
 - (1) Mike Zamora was unable to provide the survey for review at this meeting. He said that he would have this survey at next month's meeting.
 - ii) Report from SolkaNavaTorno on research conducted on property
 - (1) Table until next month's meeting
8. Conduct any business necessary for proper functioning of the E.S.D.

- a) Discuss and act on possibility of renting heavy equipment to assist with cleanup and repairs on new property and buildings.
 - i) John requested that he be able to look at renting a high lift to reach the tops of buildings to power wash the roofs and repair lighting and damaged roof panels. It was decided to obtain quotes for this equipment, and we will decide how to proceed at the next meeting.

9. Financial Statements

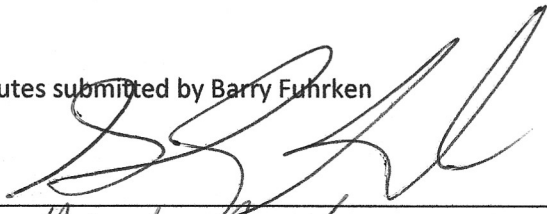
- a) Act on payment of stipends
 - i) Mike made a motion to approve the payment of stipends for the period from July 1, 2021 to September 30, 2021. Carl seconded the motion and motion passed.
- b) Act on reviewing and approving payment of current bills
 - i) Carl made a motion to approve payment of current bills outlined in the discussion. Mike second. Motion passed unanimously.
- c) Act on reviewing and approving credit card expense reports and statements
 - i) The credit card statements and expense reports for the month were presented and reviewed. Gary made a motion to approve the expense reports as presented and Mike seconded. Motion carried.
- d) Act on approving transfer of funds between accounts
 - i) Barry reported we need to transfer \$100,000.00 from the Texas Class Account to checking to supplement the money market amount moved for the property purchase. Gary made a motion to approve the transfer. Barry second. Motion passed unanimously. Gary made an additional motion to move \$40,000 from the Money Market account to the checking account to cover additional expenses for the upcoming month. Carl seconded the motion and motion passed.

10. Executive Session

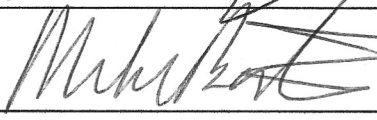
- a) There was no need for an executive session at this meeting.

11. Meeting was adjourned at 8:40 P.M.

Minutes submitted by Barry Fuhrken

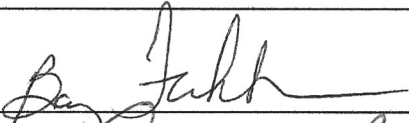


President

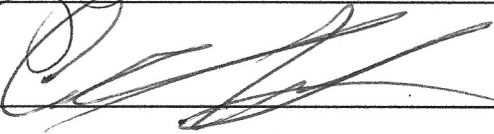


Vice – President

Secretary



Treasurer



Commissioner