

Nueces County Emergency Services District No.3 (NCESD3)

Regular Board Meeting

October 10, 2019

Bishop Fire Station

Bishop, Texas

1. CALL TO ORDER – ESTABLISH A QUORUM

- Meeting called to order at 6:07 P.M. with 3 members present Fuhrken, Mitman and Eulenfeld

2. INTRODUCTION OF MEMBERS OF THE AUDIENCE

- See sign in sheet, Hal George Attorney was also in attendance.

3. OPEN FORUM

- No one spoke

4. APPROVE MINUTES

- No minutes to approve were provided due to Secretary Martinez being absent.

5. EXECUTIVE SESSION

- Executive session was called at 6:09 P.M. see attached minutes for content.
- Executive session ended at 6:59 P.M.
- Motion made and seconded to table Firefighter Knox Appeal in open session due to lack of board members present. To be rescheduled. Motion passed 3-0

6. FIRE CHIEFS REPORT

- See attached report for September 2019

7. SUB-COMMITTEE REPORTS

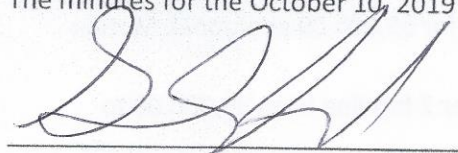
- Policy & Procedures- no update given
- Strategic Planning- move to agenda item
- Budgeting- Move to agenda item
- Fundraising and Grants- Flint Hills Helping Heroes Grant Received from Flint Hills in the amount of 3,400.00. VFIS Grant in works for extractor system for the District.

8. OLD BUSINESS

- Discuss status of actions to address audit management letter- Adjustments made in line items to balance budget.
- Report on repairs to engine 1 and act as necessary- Email received from body shop indicates more time and funding needed to complete repairs. No action taken pending more information and assistance from insurance company.
- Report and action on Tanker 2 chassis delivery, approval of additional funding needed to put in service- Discussion had, Motion made and seconded for \$5,000.00 additional. Motion passed 3-0.
Motion made and seconded to amend motion on Tanker 2 funding from \$5,000.00 to \$20,000.00 for in service costs. Motion passed 3-0
- Act on grant for new brush truck and bids for skid unit- Motion made and seconded for \$30,000.00 to purchase skid unit that meets time constraints of the Forest Service grant. Motion passed 3-0.

- Discussion about adoption of Fire Code for the district- Discussed working with the City councils of Bishop, Driscoll and Petronila Texas on adoption of the IFC.
 - Update on adoption of NIMS- No action taken, due to absence of Secretary and lack of previous meeting minutes.
9. CONDUCT ANY OTHER BUSINESS NECESSARY FOR PROPER FUNCTIONING OF THE ESD
- Discussion and action on the District hosting TSFFMA South Central District Meeting on March 12, 2020- Motion made and seconded to support hosting the event. Motion passed 3-0
 - Sign Certification of Tax Levy for Tax Year 2019 and return to Tax collector assessor- Signed and the Treasurer will return document.
 - Discussion and or action on sale of Brush 3, Rescue 2 and Utility 1. Motion made and seconded to advertise for the acceptance of sealed bids for the sale of the following units, Brush 3, Utility1 and rescue 2 with reserve to be met as follows Brush 3, \$3,500.00, Rescue 2, \$25,000.00, Utility 1, \$6,000.00. Bids to be opened at December regular board meeting. Motion made and passed 3-0.
 - Discussion and or action on ESD contracts with Bishop, Petronila and Driscoll for Fire Protection- No action at this time.
 - Discussion on replacing station 2 with larger steel structure- Mitman spoke on meeting with contractor to acquire estimated cost of new building and discussed size and type of building with offices.
 - Discussion on hydrant issues and proposals for solutions through F.A.S.T. Grant- Mitman spoke on the possibility of asking Bishop city council to apply for the F.A.S.T. grant through the department of agriculture to repair the water main and hydrant issues and replace station 1. This could be done as a joint venture to solve 2 issues.
 - Act on Official approval of Training Officer/Chief position- No action to be taken
10. FINANCIAL STATEMENTS
- Act on reviewing and approving payment of current bills- Motion made and seconded to approve payment of current bills. Motion passed 3-0
 - Act on approval for transfer of funds between accounts- Motion made and seconded to move \$50,000.00 from money market to checking. Motion passed 3-0
 - Act on signatory authority of Financial Accounts at BBVA Bank- Action Tabled.
11. ADJOURNMENT
- Meeting was adjourned at 10:13 P.M.

The minutes for the October 10, 2019 regular meeting were approved on November 7, 2019


 _____, President

_____, Vice President

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Secretary

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Treasurer

_____, Boardmember

Nueces County ESD#3 Meeting

10/10/2019

1. Gary Eulenfeld
 2. BARRY Fuhaken
 3. Teodoro Gutierrez BPP #103
 4. Mike Zamora
 5. Fidencio Sanchez #11
 6. Thaddeus Mitman
 7. Burt Zimmerman
 8. Daniel Pena
 9. Hal George
 10. John Davis
- Darya Knox
- } Writers

**NUECES COUNTY ESD#3
DISTRICT CHIEF'S REPORT
September 2019 REPORT**

DATE: October 10th, 2019

INCIDENTS:

Brush/ Grass fires-----	2
Vehicle Fires-----	0
Structure Fires-----	2
Vehicle Accidents-----	9
Mutual Aid Calls-----	2
A. Brush/ Grass-Ricardo	
B. Barn/ Structure-Riviera	
Propane/ Gas Leak-----	2
Trash Fire-----	0
LZ for Halo -----	0
Tractor Fire-----	
Other-----	1
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Total-----	18 – Sept. 1st- present day

TRAINING

1. Personnel filled out Beneficiary Forms for VFIS
2. S.F.F.M.A. Paperwork filled out and completed for all personnel
3. Student Portals for TEEEX started on all personnel
4. N.I.M.S Training started for all personnel

Special Events or Assignments:

1. New Personnel Files for All Personnel
2. All Vehicles inspected other than Engine 1 and Utility 1
3. 8 months of incidents have been submitted to N.F.I.R.S.
4. Attended meeting at Bishop police department in reference to all upcoming events in October on Sept. 24th at 3:00pm
5. Attended Nueces County Fire Chief's Association meeting at

- Annville Fire Station on Sept. 26th at 11:30 am
6. Currently Acquiring all necessary documentation and pictures from all personnel for I.D. Badges and accountability tags.
Annville Fire Department is assisting with project.
 7. Updating and processing background checks on all personnel.
 8. Attended Townhall / Coffee with a Cop Meeting on Sept 26th at 9:00am at Nueces County Building at eastside park in Bishop.
 9. Crews are in the process of checking any and all hydrants in Bishop area. 80 percent complete. Once done we will get started on Driscoll area. We will then comprise a list of those that need work done on them and present to each City Council with Our Board's Approval.
 10. Chief Zamora and I met with Mr. Dale Broyles ISO Rep on September 18th-20th and we went through the ISO grading process. He advises we should have a full report back to us in a few months.

Upcoming Events

1. Fire Prevention Week- Oct. 6th-12th
2. N.N.O. Driscoll-- Oct. 10th
3. Bishop Homecoming—Oct. 16th
4. N.N.O. Bishop--- Oct. 23rd
5. Red Ribbon Week- Oct. 23rd-31st
6. TAMUK Homecoming Oct. 25th
7. Bishop Fall Fest- Oct. 31st
8. Extrication Training- Nov. 16th-17th
9. Training- Alice, Tx.- Nov. 23rd- 24th
 - A. First Engine Due- topic

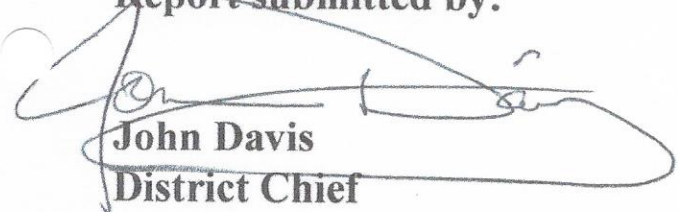
Special Notes:

1. We have started billing for MVA's total entered to Date---11
2. Brush 1 was taken to Iron 3 Diesel repair shop in Pleasanton, Tx last week for repairs.
3. Utility 1 is still at Bill Meyer's truck and equipment repair in Corpus Christi awaiting approval for additional repairs to brakes.
4. Command 1 unit went in for PM/ maintenance and new front brakes.

5. Rescue 3 is scheduled for PM/ maintenance and front end alignment. Service to be done by Goodyear in Kingsville.
6. Command 2 will be going in for radio checks and or repairs and PM/ Service next week. Radio work to be done by Centronix and PM/ Service to be done by Neessen Dealership.

End

Report submitted by:



John Davis
District Chief

